

**IMPORTANT NOTICE**  
**FOR APPLICANTS FROM EUROPE**

**European General Data Protection Regulation**

This notice is intended for applicants to Berkeley College (“Berkeley”) who are located in the European Union or otherwise subject to the European General Data Protection Regulation (“GDPR”) which sets forth various rights and responsibilities regarding processing of personal data (“PD”).

1. For purposes of this notice, Berkeley may be contacted as follows: Berkeley College, International Student Department, 3 East 43<sup>rd</sup> Street, New York, NY, USA Email: [international@berkeleycollege.edu](mailto:international@berkeleycollege.edu)  
Telephone: 1-212-687-3730.
2. In order to apply for admission to Berkeley, applicants must provide certain PD (“Admissions PD”) on this Application for Admission and/or by other means. The Admissions PD provided to Berkeley will be used by Berkeley for the purpose of evaluating the application and determining whether to offer admission to the applicant. It may also be used for the purpose of communicating with the applicant and providing further information to the applicant about Berkeley’s programs and services.
3. Admissions PD includes ethnicity data. The ethnicity information requested on this Application for Admission is optional and will not be used in the admissions process. Ethnicity data is collected in order to comply with U.S. federal and state reporting and disclosure requirements, and may also be used for internal statistical purposes. Ethnicity data, in the aggregate, may be provided to research organizations and publishers of college and university directories and rankings.
4. The recipients of the Admissions PD provided to Berkeley are admissions personnel and other employees of Berkeley.
5. The Admissions PD provided to Berkeley will be stored and otherwise processed in the United States.
6. The Admissions PD provided to Berkeley will be stored for the periods of time set forth below:

Applicants denied admission	Admissions PD will be stored for five years after the later of (a) date of application or (b) date the applicant last contacts Berkeley.
Applicants admitted but not enrolled	Admissions PD will be stored for five years after the later of (a) date of application or (b) date the applicant last contacts Berkeley.
Applicants admitted and enrolled	The PD of enrolled students will be stored for varying periods of time depending on the type of PD. Some PD may be stored permanently.

7. Where applicable, the GDPR provides an individual with the right to (a) request access to and rectification or erasure of PD or restriction of processing concerning the individual, (b) object to processing and (c) data portability. For more information on these rights please see Chapter 3 of the GDPR.
8. The GDPR provides the individual with the right to lodge a complaint with a supervisory authority as defined in the GDPR.
9. Applying for admission creates a contractual relationship between the applicant and Berkeley. Submitting an Application for Admission and any other associated Admissions PD is required for an applicant to be admitted to Berkeley. If an individual does not submit an Application for Admission or any other required Admissions PD then that individual will not be admitted to Berkeley.
10. For more information on Berkeley’s PD policies, please see <http://berkeleycollege.edu/5572.htm>.